



*Serving the Engineering Profession Since 1959*

**Board of Directors  
Meeting No. 8**

**MEETING AGENDA**

April 26, 2007

Location: Offices of Ames, Hewett, and Gifford, Winthrop, ME  
Time: 5:00 PM, Thursday  
Invitees: Board of Directors

- |         |    |   |
|---------|----|---|
| 5:00 PM | 1. | Call to Order   |
|         | 2. | Reports of Officers<br>President's Report - Jon Cavallo<br>Treasurer's Report - Curtis Beveridge<br>Secretary's Report - Craig Morin  |
| 5:45 PM | 3. | Committee Reports<br>NSPE Delegate - Russell Martin<br>Mathcounts - Doug Riley<br>QBS Committee - Dave Early<br>A/E Task Force - Doug Riley<br>Scholarship Committee - Bob Martin |
| 6:30 PM | 4. | Annual Banquet discussion   |
| 6:40 PM | 5. | Old Business  |
| 6:45 PM | 6. | New Business<br>Term lengths for Officers<br>LD 1622 "An Act to Expand Exemptions from Licensing Laws for Professional Engineers".<br>Annual meeting financial policy             |
|         | 7. | Good of the Society   |
| 7:15 PM | 8. | Adjournment   |



*Serving the Engineering Profession Since 1959*

**Minutes of Board of Directors Meeting  
April 26, 2007**

**MEETING NO. 8**

Location: Conference Room at Central Maine Power, Augusta, Maine  
Date: April 26, 2007  
Time: 5:00 pm

In Attendance (copy):

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Jon Cavallo	(603) 431-1919	jrcpe@aol.com
Robert Martin	(207) 495-2244	rgmglads@gwi.net
Craig Morin	(207) 409-9702	cmorin@appledoremarine.com
Curtis Beveridge	(207) 623-3521	curtis.beveridge@cmpco.com
Keith Brown	(207) 455-4717	criteriumbrown@mfx.net
Russell Martin	(207) 442-9078	rmartin@suscom-maine.net
Doug Riley	(207) 685-4333	darcoengr@aol.com

Copy Also:

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Dave Early	(207) 780-4656	dearly@usm.maine.edu
George Ames	(207) 377-6969	games@ahgeng.com
Ken Recker	(207) 781-5902	reckerfam@maine.rr.com

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- | <u>Item</u> | <u>Description</u>   |
|-------------|--|
| 8.01        | <p>Jon Cavallo called the meeting to order at 5:25 PM. Jon provided the President's Report:</p> <ul style="list-style-type: none"> <li>▪ For our Annual Banquet to be held on May 19, Jon will book the Muddy Rudder in Yarmouth. Jeanne McGinnis from Art-All-Around will give a presentation at the Annual Banquet. An ACEC representative, Paul Lariviere, will also attend the Annual Banquet.</li> <li>▪ It was confirmed that the following "free" meals would be provided: Scholarship recipients and two guests, Mathcount individuals and two guests, Mathcount Coach and one guest, Jeanne McGinnis and a guest, and Paul Lariviere. A total of 23 non-paying guests was agreed upon.</li> </ul> |
| 8.02        | <p>Curt Beveridge provided the Treasurer's Report.</p> <ul style="list-style-type: none"> <li>▪ Both scholarships for 2006 have been paid: one to Leah Lamont and the other to David Hunter.</li> <li>▪ The Treasurer's Report was accepted (see attached).</li> </ul>   |

- | <u>Item</u> | <u>Description</u>  |
|-------------|---|
| 8.03        | <p>Craig Morin provided the Secretary's Report.</p> <ul style="list-style-type: none"><li>▪ Meeting Minutes for March 8 were presented. The minutes were accepted and will be posted to the website.</li><li>▪ The society received 16 ballot responses. Members were elected in accordance with the ballots.</li><li>▪ Annual Banquet registration information and forms were sent.</li><li>▪ Russ recommended that we maintain a record of Board Members, Board meeting dates, etc. This information has been kept by Craig over the last three years and will be maintained. Craig will update the website to reflect this information.</li></ul>  |
| 8.04        | <p>Russ Martin provided the Delegate's Report.</p> <ul style="list-style-type: none"><li>▪ Russ will attend the House of Delegates meeting in Denver, Colorado in July. Russ plans to attend the four-day meeting and anticipates that his expenses will amount to \$800.</li><li>▪ NSPE is considering adding an "Affiliate" grade of membership. Four states have advocated a "State-only" grade of membership. NSPE believes this undermines the national organization.</li><li>▪ NSPE now has 42,000 members nationwide, which is considerably less than the membership totals from several years ago.</li></ul>  |
| 8.05        | <p>Doug Riley provided the MATHCOUNTS Report.</p> <ul style="list-style-type: none"><li>▪ National Competition will be held in Fort Worth, Texas. Doug requested \$1350 from the Board for anticipated expenses as budgeted. Jon stated that this amount was not necessarily a maximum. Board approved this request.</li></ul>  |
| 8.06        | <p>The QBS Report was tabled and can be presented at the next meeting.</p>  |
| 8.07        | <p>Doug Riley provided the A/E Task Force Committee Report. Doug and Jon attended the Task Force meeting. Over 1000 bills have been sent to legislature, and approximately 75 of these are being watched closely by our colleagues. The landscape architecture bill proposes to change this status from a title law to a practice law.</p>  |
| 8.08        | <p>Bob Martin provided the Scholarship Committee Report. Bob stated that 5 individuals have been selected for personal interviews. Due to the tight schedule for selection and notification of the award, the Board authorized Colin and Bob to select the final two scholarship recipients and invite these individuals to the Annual Banquet. To date, four interviews have been completed and there is one remaining.</p> <p>Bob asked the Board whether it would consider a student's request to defer a scholarship award, if the student was pursuing other interest. Jon suggested that there are two options: 1) provide a one-year deferment as standard policy, or 2) evaluate the deferment request and make judgment on a case-by-case basis.</p> <p>Craig mentioned that some schools may not be receiving the scholarship applications, since many schools do not have it posted on the scholarship web page. Colin will do some research to ensure that all schools are receiving the scholarship application.</p> |

- | <u>Item</u> | <u>Description</u>   |
|-------------|--|
|             | The Board suggested that Colin and Bob draft a "Summary of Procedures" document to explain the selection process and the methods used to select the scholarship recipients.                    |
| 8.09        | Jon will contact Hannah Besanceney at NSPE to discuss the special offer by NSPE to offer six months of membership at a reduced price.  |
| 8.10        | Jon requested that Curt research liability or personal property insurance for the society.   |
| 8.11        | Jon would like to add the topic of "Term Lengths" to one of our future meetings for discussion. This should be discussed along with our constitution and bylaws.                               |
| 8.12        | LD1622, "An Act to Expand Exemptions from Licensing Laws for Professional Engineers," was discussed. The state board had no particular opinion on this matter. No public hearing has been set. |
| 8.13        | The Board agreed that \$50 would be paid by MeSPE for the food provide at tonight's meeting.   |
| 8.14        | Meeting was adjourned at 7:30 PM. The next Board of Directors meeting will be held at 4:00 PM on May 19, 2007, at the Muddy Rudder Restaurant in Yarmouth.                                     |

MAINE SOCIETY OF PROFESSIONAL ENGINEERS

Craig R. Morin, PE, NSPE  
Secretary

MAINE SOCIETY OF PROFESSIONAL ENGINEERS  
TREASURER'S REPORT  
Curtis Beveridge, P.E., Treasurer  
April 12, 2007  
MeSPE Board Meeting

<b>Beginning Balances</b>	<b>7/1/2006</b>	
Savings	\$5.00	
Checking	\$1,567.25	
Accounts Receivable	\$0.00	
Accounts Payable	\$0.00	
General Funds in Reserve	\$18,859.34	
Scholarship Fund	\$69,666.60	
<b>Income</b>	<b>06/07 Budget</b>	<b>Current</b>
Dues - 88 Members @ \$43	\$3,784.00	\$3,612.00
Mathcounts	\$1,000.00	\$0.00
Meetings	\$650.00	\$0.00
Other	\$100.00	\$125.00
Scholarship - 88 Members @ \$7	\$616.00	\$588.00
Scholarship Dividend/Interest (SB Investment Trans Rpt)	\$5,600.00	\$5,072.51
Seminar Income	\$4,500.00	\$6,620.00
		SB Earnings
<b>Total Income</b>	<b>\$16,250.00</b>	<b>\$16,017.51</b>
<b>Expense</b>		
Advertising/E-Week	\$800.00	\$920.00
Checking/Banking	\$75.00	\$0.00
Legislative Service	\$700.00	\$700.00
Liability Insurance	\$350.00	\$326.03
Mathcounts	\$2,500.00	\$932.79
Miscellaneous	\$100.00	\$190.00
QBS Program	\$250.00	\$0.00
Scholarship	\$3,000.00	\$3,000.00
Secretary Expense	\$800.00	\$706.27
Seminar Expense	\$2,000.00	\$1,926.90
State Meeting	\$2,000.00	\$0.00
Travel	\$2,000.00	\$1,081.16
Pre-Payment 2008 NE Regional Mtg in Maine	\$1,950.00	\$1,950.00
<b>Total Expenses</b>	<b>\$16,525.00</b>	<b>\$11,733.15</b>
Surplus (Loss)	(\$275.00)	\$4,284.36
Transfers, Checking to(+)/from(-) Smith-Barney		(\$5,000.00)
<b>Current Balances</b>		
Savings: New (Alliance of Maine Federal Credit Union)		\$5.00
Checking: New (Alliance of Maine Federal Credit Union)		\$5,779.10
Checking: Old (Bank of America)		\$0.00
Accounts Receivable		\$0.00
Accounts Payable		\$0.00
		Cash Available
<b>Investment Fund</b>		
Smith Barney Stocks/Fund	\$85,321.05	
Smith Barney Money Market	\$21,454.55	\$106,775.60
Scholarship Funds	\$90,504.26	
General Funds in Reserve	\$16,271.34	\$106,775.60

MAINE SOCIETY OF PROFESSIONAL ENGINEERS  
 TREASURER'S REPORT  
 Curtis Beveridge, P.E., Treasurer  
 April 12, 2007

MSPE Smith-Barney Account  
 Monthly Fund Balances

Month	WFC	HRT	PAAP	AWD	NBP	CFD	EPP	WEY	SBMF	MFdiv	Total
Jan 03		\$17,722	\$14,981	\$13,864	\$13,662				\$6,354	\$3	\$66,586
Feb		\$17,684	\$14,622	\$14,331	\$13,644				\$7,072	\$2	\$67,354
Mar		\$0	\$14,436	\$14,934	\$13,824				\$22,357	\$3	\$65,554
Apr		\$10,800	\$15,793	\$15,798	\$14,544	\$11,077			\$2,479	\$1	\$70,491
May		\$11,620	\$16,636	\$16,552	\$14,616	\$11,100			\$3,639	\$1	\$74,164
Jun		\$11,996	\$18,050	\$16,360	\$15,109	\$11,247			\$4,014	\$1	\$76,777
Jul		\$12,624	\$18,067	\$16,031	\$15,732	\$11,288			\$4,143	\$1	\$77,886
Aug		\$12,664	\$18,444	\$16,237	\$15,782	\$11,086			\$4,879	\$2	\$79,094
Sep		\$12,536	\$17,365	\$16,621	\$15,383	\$11,261			\$5,256	\$1	\$78,423
Oct		\$13,500	\$17,400	\$17,265	\$14,346	\$11,054			\$5,386	\$2	\$78,953
Nov		\$13,960	\$18,061	\$17,827	\$0	\$11,104			\$19,852	\$2	\$80,806
Dec		\$14,300	\$18,827	\$17,869		\$11,656	\$15,958		\$4,623	\$0	\$83,232
Jan 04		\$16,420	\$18,311	\$17,471		\$11,937	\$15,074		\$4,750	\$1	\$83,964
Feb		\$15,940	\$18,496	\$17,306		\$11,900	\$14,768		\$5,438	\$1	\$83,849
Mar		\$16,672	\$19,233	\$17,581		\$12,043	\$14,937		\$4,308	\$1	\$84,775
Apr		\$14,340	\$18,879	\$15,153		\$11,307	\$13,605		\$4,427	\$1	\$77,712
May		\$14,620	\$18,473	\$0		\$11,284	\$13,618		\$19,404	\$4	\$77,402
Jun		\$15,180	\$18,618	*		\$11,224	\$13,585		\$19,665	\$4	\$78,276
Jul		\$14,448	\$19,001			\$11,551	\$13,488	\$16,030	\$4,281	\$2	\$78,800
Aug		\$14,916	\$19,140			\$11,615	\$14,287	\$16,590	\$4,864	\$2	\$81,414
Sep		\$15,320	\$20,283			\$11,799	\$14,788	\$17,150	\$5,649	\$2	\$84,990
Oct											
Nov		\$15,908	\$21,669			\$11,707	\$16,400	\$17,570	\$6,691	\$4	\$89,948
Dec		\$16,280	\$21,889			\$11,707	\$16,809	\$17,472	\$5,962	\$0	\$90,119
Month	WFC	HRT	PAAP	AWD	NBP	CFD	EPP	WEY	SBMF	MFdiv	Total
Jan 05											
Feb		\$14,732	\$22,916			\$11,587	\$17,524	\$17,528	\$6,590	\$5	\$90,882
Mar		\$14,480	\$22,481			\$9,810	\$16,062	\$15,897	\$9,885	\$6	\$88,620
Apr	\$6,526	\$15,444	\$23,670			\$9,360	\$16,790	\$16,695	\$3,087	\$6	\$91,577
May	\$6,740	\$15,636	\$24,493			\$9,212	\$16,705	\$17,150	\$4,149	\$5	\$94,090
Jun	\$6,743	\$15,444	\$25,439			\$9,585	\$17,414	\$17,304	\$2,918	\$4	\$94,850
Jul	\$6,738	\$16,344	\$27,295			\$9,878	\$17,375	\$17,045	\$3,021	\$5	\$97,699
Aug	\$6,771	\$15,480	\$27,173			\$9,945	\$15,782	\$17,290	\$3,679	\$5	\$96,125
Sep	\$6,600	\$16,056	\$24,725			\$8,843	\$16,367	\$17,059	\$4,477	\$8	\$94,135
Oct	\$6,402	\$15,136	\$24,575			\$7,380	\$16,809	\$16,905	\$4,587	\$6	\$91,800
Nov	\$6,284	\$14,008	\$23,038			\$6,845	\$16,270	\$16,205	\$5,687	\$9	\$88,345
Dec	\$6,292	\$13,308	\$22,951			\$6,480	\$15,607	\$15,890	\$5,980	\$0	\$86,507
Jan 06	\$6,454	\$14,016	\$24,760			\$7,403	\$16,426	\$16,800	\$6,096	\$0	\$91,954
Feb	\$6,542	\$14,924	\$25,990			\$7,209	\$15,782	\$16,828	\$3,794	\$0	\$91,069
Mar	\$6,210	\$14,952	\$26,088			\$7,416	\$16,049	\$16,380	\$4,599	\$0	\$91,693
Apr	\$5,998	\$15,148	\$25,317			\$7,110	\$16,081	\$14,945	\$4,711	\$0	\$89,310
May	\$5,979	\$13,064	\$28,130			\$7,250	\$16,380	\$15,225	\$5,848	\$0	\$91,875
Jun	\$5,819	\$12,740	\$25,329			\$7,218	\$16,185	\$15,099	\$6,136	\$0	\$88,526
Jul	\$6,097	\$13,236	\$26,767			\$7,470	\$17,336	\$15,330	\$6,256	\$0	\$92,491
Aug	\$6,328	\$14,464	\$26,680			\$8,213	\$17,401	\$16,905	\$6,998	\$0	\$96,988
Sep	\$6,314	\$15,364	\$26,767			\$8,168	\$17,388	\$15,925	\$7,817	\$0	\$97,742
Oct	\$6,523	\$16,200	\$27,469			\$7,798	\$17,862	\$16,415	\$7,945	\$0	\$100,212
Nov	\$6,619	\$16,228	\$29,290			\$7,650	\$18,382	\$16,695	\$9,130	\$0	\$103,995
Dec	\$6,537	\$15,816	\$29,696			\$7,650	\$18,837	\$17,150	\$9,435	\$0	\$105,121
Jan 07	\$6,515	\$16,952	\$31,233			\$8,172	\$19,221	\$16,730	\$4,554	\$0	\$103,376
Feb	\$6,512	\$15,246	\$32,190			\$8,226	\$19,832	\$16,933	\$5,340	\$0	\$104,278
Mar	\$6,531	\$0	\$33,414			\$8,046	\$20,670	\$16,660	\$21,455	\$0	\$106,776
Apr											
May											
Jun											

AWD = Alliance World Dollar Fund      SBMF = Smith Barney Money Fund      \* WEY = Corts for Weyerhaeuser 7/01/04  
 CPP = Crown Pacific Partners      WFC = Wells Fargo Cap  
 CFD = Corts For Ford Debentures      HRT = Healthcare Realty Trust  
 EPP = Enterprise Prods Partners, LP      MFdiv = Money Fund Dividends  
 PAAP = Plains All American Pipeline      NBP = Northern Border Partners