

# **MAINE SOCIETY OF PROFESSIONAL ENGINEERS**

142 Mills Road, Kennebunkport, Maine 04046-5705

Phone & Fax No. (207) 967-3741

Serving the Engineering Profession Since 1959

## **Minutes of Board of Directors Meeting October 27, 2005**

### **MEETING NO. 1**

Location: Sheraton Harborside Hotel, Portsmouth, New Hampshire  
Date: October 27, 2005  
Time: 5:00 pm

In Attendance (copy):

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Russell Martin	(207) 442-9078	rmartin@suscom-maine.net
Thomas Christensen	(207) 947-6589	thomas.christensen@umit.maine.edu
Curtis Beveridge	(207) 623-3521	curtis.beveridge@cmpco.com
Doug Riley	(207) 685-4333	darcoengr@aol.com
Keith Brown	(207) 455-4717	criteriumbrown@mfx.net
Craig Morin	(207) 409-9702	* <b>cmorin@appledoremachine.com</b>
Jose' Donnell	(207) 883-3355	jdonnell@nginc.com
Dave Early	(207) 780-4656	dearly@usm.maine.edu
Jeff Pride		
Col. Don Lajoie		
Rob Bergeron	(NSPE Director of Member Development and Services)	

Copy Also:

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Ken Campbell	(207) 967-3741	soupkwc@adelphia.net
George Ames	(207) 377-6969	games@ahgeng.com
Colin Hewett	(207) 377-6969	chewett@ahgeng.com
Ken Recker	(207) 781-5902	reckerfam@maine.rr.com
Robert Martin	(207) 495-2244	rgmglads@gwi.net
Bob Damon	(207) 782-4721	rvdamon@tka.com
Jon Cavallo	(603) 431-1919	jrcpe@aol.com

Purpose: Kick-off meeting for the upcoming term of the MeSPE.

\* **Denotes updated information**

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<u>Item</u>	<u>Description</u>
1.01	Tom Christensen called the meeting to order at 5:00 pm. Rob Bergeron, the NSPE Director of Member Development and Services was introduced and welcomed to our meeting.
1.02	Rob discussed strategies and tools offered by NSPE that MeSPE can use to enhance its membership services as well as recruit new members. Rob will provide

Item      Description

sample brochures and post cards that we can use as templates to create our own information packages to members and new PE's. Rob also stated that NSPE will do the mailings for us and will contact the state board of professional engineers to obtain the list of new PE's.

1.03 Rob stated that NSPE's goals are to increase the collaboration between the national and state societies; provide value to current members; and increase the membership. Pilot Programs currently in place or in trials to help with these endeavors include graduation of dues and 6-month free membership programs. MeSPE is not obligated to use either of these methods, they are only suggestions.

1.04 To increase our membership and enhance the existing value to our current membership, MeSPE will create the text and photographs to be used in brochures, flyers, and general mailings. Craig Morin will draft some general text and seek photos from the State Chamber of Commerce, once the NSPE templates are received from Rob.

1.05 Tom presented the President's Report. For Engineer's Week Symposium, Cianbro will be contacted to provide a presentation. Tom will also speak to Knute about giving an ethics presentation, and Jeff Fenn about providing a presentation on the Northern Maine Interconnect project.

The date for the Engineer's Week Symposium has been set for Friday March 3, 2006 at the University of Maine.

1.06 Curt Beveridge distributed a Treasurer's Report dated October 27, 2005. Curt reported Income of \$100 and Expenses of \$1,193.48 for the period July 1<sup>st</sup> – October 27<sup>th</sup>, 2005. The budget for the current fiscal year is \$15,038. The balance in our Smith-Barney investment account is \$94,135, a slight decrease since the June 30, 2005 report. The MeSPE checkbook account has been moved from the Bank of America to the Alliance of Maine Federal Credit Union. NSPE headquarters has revised its direct deposits to the Alliance of Maine FCU. The Smith-Barney account has been updated with new signatures to reflect the new MeSPE officers. Curt has successfully converted the Quicken files to his computer.

1.07 Craig presented the Secretary's Report. Fourteen ballots were received and all of those on the ballot were elected to their positions. The elected officials are as follows:

President	Tom Christensen
President Elect	Jose' Donnell
Vice President	Jon Cavallo
Treasurer	Curtis Beveridge
Secretary	Craig Morin
Alpha Chapter	Doug Riley
	Colin Hewett
Eastern Chapter	<i>vacant</i>
Western Chapter	Ken Recker
State	Dave Early
At Large	Keith Brown

The Engineers Opinion will be continued this year and more frequent mailings to the membership will be conducted. Craig will also start to compile a mailing for the E-Week symposium so that flyers can be mailed out earlier this year and give everyone more ample notice.

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| 1.08        | The annual banquet will be scheduled for the end of May and will include the installation of officers; recognition of the scholarship recipients; and recognition of the Mathcounts team. The tentative date will be Saturday, May 20. Curt and Tom will research the Maine Maritime Museum as a possible venue.  |
| 1.09        | Dave Early provided an update from the QBS Committee. The Council is continuing its efforts to have the Maine Chapter of the APWA become a member of the Maine QBS Council. Also, Council members suggest that the future QBS Newsletters might focus on the process for selecting design consultants (including sub-consultants) and "life-cycle costs and the relationship to the most qualified designer". There was some discussion suggesting the interest in "design-build" had decreased but there was still strong interest in CM |
| 1.10        | Russ Martin provided an update from the Scholarship Committee. The scholarship application was reviewed and will be posted to the MeSPE website. It was agreed that the each member of the scholarship committee would be present for each interview so that a streamlined procedure can be used to select the two scholarship recipients.  |
| 1.11        | Tom presented Russ Martin with a plaque for his many years of service and dedication to the Maine Society of Professional Engineers. Plaques will also be presented to George Ames and Ken Campbell. The inscription on the plaque reads:<br><p style="text-align: center;">"Presented for Dedication and Service"<br/>Maine Society of Professional Engineers</p>  |
| 1.12        | The next Board of Directors meeting will be held at 5:00 PM on December 8 <sup>th</sup> , 2005, at Steve's Restaurant in Waterville. Craig will reserve the conference room at the restaurant.  |

MAINE SOCIETY OF PROFESSIONAL ENGINEERS

Craig R. Morin, PE, NSPE  
Secretary